

Forest Hills Public Schools

Forest Hills Public Schools and The Christman Company, as Construction Manager, will receive sealed proposals for the addition and renovations at Ada Vista Elementary School and Collins Elementary School no later than Friday, December 19, 2008 at 2:30 p.m. Proposals should be addressed to Tom Walters-Collins Elementary/Ada Vista Elementary and delivered to Forest Hills Public Schools, 6590 Cascade Road SE, Grand Rapids, MI 49546. All proposals will be publicly opened.

Proposals shall be submitted at the above address on the proposal form, provided in the Project Manual, in a sealed envelope clearly marked **WORK CATEGORY NO. ____** and shall be identified with the project name and the bidder's name and address.

A Co-Obligee Labor and Material Payment Bond and a Co-Obligee Performance Bond will be required from all contractors awarded a contract. All contractors bidding on work must be bondable and must list on the Proposal Form the cost for furnishing a Co-Obligee Labor and Material Payment Bond and a Co-Obligee Performance Bond.

All contractors bidding on the project will be required to submit a Subcontractor Prequalification/Financial Information form prior to December 19, 2008. A copy of the form is located in the Project Manual and is also available by email by contacting Micah Baumgartner at micah.baumgartner@christmanco.com

There will be a pre-bid conference on December 10, 2008 at 4:30 pm. The conference will be held at Collins Elementary School, 4368 Heather Lane, SE, Grand Rapids, MI 49546. Contract documents may be obtained after Wednesday, December 3, 2007 at The Christman Company Forest Hills Field Office at 3795 Leonard Street, NE Grand Rapids, MI 49525.

All questions are to be directed to the Construction Manager at The Christman Company Forest Hills Field Office at 3795 Leonard Street, NE Grand Rapids, MI 49525, attention Micah Baumgartner, 616-608-0269. Bidders are instructed not to call either the Owner or Architect for clarification of the bidding documents. Questions shall be submitted in writing or e-mailed to micah.baumgartner@christmanco.com

Each Proposal shall be accompanied by a certified check, cashiers' check, money order, or bid bond made payable to The Christman Company in an amount not less than five percent (5%) of the base bid as a bid security. The Bid Security of Bidders under consideration will be returned immediately after award of contracts by the Construction Manager.

All proposals submitted shall remain valid for a period of sixty (60) days after the bid date. The Owner, Architect and Construction Manager reserve the right to waive any irregularities, reject any or all proposals, or accept any proposal which, in their opinion, will serve their best interest.